



Saffron Walden Initiative Ltd - Annual General Meeting

10 November 2005 8pm

Saffron Hotel, High Street, Saffron Walden, Essex

Present:

| | | | |
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| Peter Riding | Chris Hingston | Nigel Weaver | George Wombwell |
| Martin Turnbull | Barbara Wilcox | Ros Hyde | Michael Swindlehurst |
| Jo Burch | Sue Rooney | John Westredge | Tony Woods |
| Louise Woods | Charles Goldie | Gordon Smith | Malcolm Domb |
| Catherine Flack | Helen Larsen | Pat Dale | Isobel Grayson |
| Paula Hall | Richard Bray | Paul Garland | John Ellis |
| Annis Cove | Jenni Goddard | Ernest Effer | Sarah Saward |
| Rebecca del Tufo | John Ready | Steve Willoughby | Issie Grayson |
| Gail Ellisdon | | | |

Apologies:

| | | |
|------------------|--------------------|-----------------|
| Pat Richards | Frances Bol | Sue Ullstein |
| Suzanne Walker | Andrew Streeter | Helen Elliott |
| Pam Collins | John Collins | Mr Wiseman |
| Mrs Wiseman | Chris Knight | Isabella Warren |
| Janet Greenland | Sheila Deutsch | Frances Deutsch |
| David Jarrold | Gillian Williamson | Hassan Shamkh |
| Isabelle Antunes | Kevin Sims | |

The Chairman declared that there was a Quorum present.

1. Apologies for Absence

Apologies noted.

2. 2004 AGM Minutes

Proposed as a correct record by George Wombwell, seconded by Barbara Wilcox and agreed unanimously.

3. Chairman's Report

Peter Riding reported that total Initiative membership stood at 136, consisting of 115 individual members and 21 business members. The main innovations in the previous 12 months had been the appointment of a Saffron Walden Project Officer reporting to a new Saffron Walden Partnership Board – and the creation of the Saffron Walden Business Forum as the business arm of the Initiative. Helen Elliott had organised a wide ranging and successfully calendar of events for both members and the general

public and Isobel Grayson had organised over 220 hanging baskets in the town. The Initiative had commissioned a local architect, John Ready, to carry out a Town Centre Improvement Study which had subsequently been accepted by the Town, District and County Councils but to date there were no funds to carry it out. The Initiative had also been closely involved in planning for a possible community cinema at the County High School and had attended many meetings at the school, been on visits to cinemas in other market towns and played a part in helping to set up the Community Cinema Action Committee. The Initiative had also carried out a road signs survey and Essex County Council Highways had agreed to remove 232 signs and 132 metal poles within the town. Peter closed his report by thanking all the people who had served on the Board of Directors - Helen Elliott, Catherine Flack, Isobel Grayson, Stephen Jones, Helen Larsen, Barbara Wilcox and George Wombwell – and gave special thanks to Helen Elliott and Isobel Grayson who were retiring this year.

4. Report by Barbara Wilcox, Chair of the SW Partnership Board

Barbara explained that the Partnership Board had been established to steer the work of the new Saffron Walden Project Officer, whose post had been funded by the Countryside Agency, together with Saffron Walden Town Council, Uttlesford District Council and Essex County Council. The Countryside Agency had been particularly keen to ensure that the Initiative played a strong role on the Partnership Board, whose core composition was defined in a memorandum of Agreement between the Agency and all partners as being: four Initiative representatives, two Town Council representatives, two District Council representatives and two Essex County Council representatives. The Partnership Board was non-political and Essex County Council had decided that their recent £50,000 grant to Saffron Walden should be administered by the Board. The Board offers a real opportunity for the Initiative to work together with statutory bodies for the benefit of Saffron Walden.

5. Report by George Wombwell, Chair of the SW Business Forum

George said that the HealthCheck had recommended the establishment of a Business Forum which would liaise with other bodies such as the Town, District and County Councils. The Forum had to date held three meetings – the first was on parking by visitors and workers (not residents) and this was followed up by a questionnaire which was completed by over 300 people and formed part of the current Uttlesford District Council parking review. The second meeting was on promoting the shops in Saffron Walden, specifically for Christmas shopping. This has been followed up by a consortium of shops booking a two page spread in regional newspapers. The third meeting was with a police spokesman on security issues and resulted in the police offering to run group training sessions on security at no charge.

6. Financial Statements and Directors' and Auditors' Reports for the year ended 31/03/05

Isobel Grayson presented the accounts of Saffron Walden Initiative Limited which had been prepared by AGN Shipleys chartered accountants. She recommended the accounts for acceptance. Gordon Smith proposed acceptance of the accounts and was seconded by Nigel Weaver.

In favour – all
Against – none
Abstentions – none.

7. Amendment of the Articles of Association

On the proposal of Gordon Smith, seconded by Martin Turnbull, it was unanimously resolved as a Special Resolution that the Articles in the form produced at the meeting and for the purposes of identification initialled by the Chairman be and they are hereby adopted in the place of and to the exclusion of all other Articles of Association.

8. Election of Directors

Current directors (retiring) - Helen Elliott, Catherine Flack, Isobel Grayson, Stephen Jones, Helen Larsen, Peter Riding, Barbara Wilcox and George Wombwell.

Proposed directors - Catherine Flack, Stephen Jones, Helen Larsen, Peter Riding, Barbara Wilcox and George Wombwell.

Motion proposed by Martin Turnbull, seconded by Paul Garland.

In favour – all

Against – none

Abstentions – none

Directors appointed for the next 12 months.

9. Appointment of Auditors

AGN Shipleys were proposed as Auditors by Louise Woods, seconded by George Wombwell and agreed unanimously. Special thanks were given for their excellent and generous work to date.

10. Any other business of an Ordinary General Meeting

There were no matters arising

Meeting closed at 8.55pm by the Chairman, Peter Riding
